



Florida Municipal Power Agency All-Requirements Project Conservation Program Policy

Approved by the Executive Committee on June 20, 2019

Section 1. Establishment of the ARP Conservation Program:

During the July 18, 2008 Executive Committee (EC) meeting the EC approved the implementation of an All-Requirements Project (ARP) Conservation Program. The program officially began on October 1, 2008. Since that time, each year the EC has approved the renewal of the program and funded it through the ARP budget.

The EC at their July 17, 2009 meeting modified the program to allow any unused funds from the previous fiscal year to be rolled forward to the next fiscal year without accruing interest. In addition, at the same meeting, the program was changed to allow Participants to spend ARP Conservation Program funds on any energy efficiency, conservation, or renewable energy effort for their utility effective immediately.

Section 2. Program Administration:

The key elements for administration of the Conservation Program are as follows:

- As part of the ARP budget process, FMIPA staff presents a review of the Conservation Program activity and expected funding for the upcoming fiscal year to the Conservation and Renewable Energy Advisory Committee (CREAC) and the EC. Proposed Conservation Program fund allocations are based on a ratio share of ARP member energy from the previous calendar year.
- Upon approval of the Conservation Program funding by the EC, the allocated funds are made available to each ARP Participant at the beginning of the fiscal year (October 1st). Participants can use their budgeted Conservation Program funds to support any retail energy efficiency, conservation, or renewable energy program desired. Approval by FMIPA to utilize funds is not required.
- Participants are to submit a quarterly report (see Attachment 1) to request reimbursement for rebates provided or items purchased. The quarterly reports will also serve to collect data for the programs offered and track energy savings of each measure. Once received, FMIPA reimburses each member in the form of a check at the end of each quarter based on the dollars spent for the quarter.
- Any unused funds from previous fiscal years will be rolled forward to the next fiscal year without accruing interest.

- Participant expenses that exceed the allocated funding by up to 25% for a given fiscal year may be carried forward into the next fiscal year for reimbursement when funds are made available on October 1. Expenses cannot be carried forward if the Conservation Program is not renewed for the subsequent fiscal year. In that case, Participants will be responsible for any expense overage.