



**Florida Municipal Power Agency**

**REQUEST FOR PROPOSALS  
FOR  
CUSTODY SERVICES**

Florida Municipal Power Agency  
8553 Commodity Circle  
Orlando, Florida 32819-9002  
(407) 355-7767 Fax (407) 355-5796

# REQUEST FOR PROPOSALS

(This is not an order)

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TO: Florida Municipal Power Agency  
8553 Commodity Circle  
Orlando, Florida 32819  
Attn: Sharon Samuels

FMPA RFP # 2026-200

Date Issued: January 12, 2026

Telephone: (407) 355-7767

SEALED PROPOSALS MUST PHYSICALLY BE IN THE FLORIDA MUNICIPAL POWER AGENCY OFFICE PRIOR TO PROPOSAL OPENING AT **10:00 A.M. ON FEBRUARY 12, 2026**, WHICH WILL BE IN THE FMPA FIRST FLOOR CONFERENCE ROOM LOCATED IN THE FMPA BUILDING AT 8553 COMMODITY CIRCLE, ORLANDO, FLORIDA 32819.

- Proposals shall be submitted on the forms provided and must be manually signed.
- Proposals shall be sealed in an envelope with the proposal number, opening date, and time clearly indicated.
- Proposals received after the opening date and time may be rejected and returned unopened.

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## DESCRIPTION

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**January 2025**

**Florida Municipal Power Agency  
Request for Proposals for  
Custody Services**

See attached Request for Proposals, General Conditions, Specifications, and Proposal Forms for detailed description.

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It is the intent and purpose of the Florida Municipal Power Agency that this Request for Proposal promotes competitive bidding. It shall be the proposer's responsibility to advise if any language, requirements, etc. or any combination thereof, inadvertently restricts or limits the requirements stated in this Request for Proposal to a single source. Such notification must be submitted in writing and must be received by not later than ten (10) days prior to the proposal opening date.

## **ADVERTISEMENT**

**January 2025**

### **FLORIDA MUNICIPAL POWER AGENCY REQUEST FOR PROPOSALS FOR CUSTODY SERVICES**

#### **REQUEST FOR PROPOSALS FMPA 2026-200**

Sealed proposals will be received by the Florida Municipal Power Agency (FMPA), 8553 Commodity Circle, Orlando, Florida 32819 until **10:00 A.M. ON FEBRUARY 12, 2026**, when at that time Proposals will be opened publicly by a FMPA representative.

The proposal is for Custody Services as more fully described in the Request for Proposals package.

RFP packages for this project may be obtained from FMPA at the above address, by telephone (407) 355-7767, via e-mail request to [bidinfo@fmpa.com](mailto:bidinfo@fmpa.com), or via Internet download at [www.fmpa.com](http://www.fmpa.com).

No proposal may be altered, withdrawn, or resubmitted after the scheduled closing time for receipt of proposals, except as otherwise permitted in the RFP package. Proposals received after the day and time stated above will not be considered.

Proposals will be accepted for Custody Services from companies who have established, through demonstrated expertise and experience, that they are qualified to provide the services as specified.

The Florida Municipal Power Agency reserves the right to reject any and all proposals in total or in part and to waive defects in proposals.

Jacob Williams  
General Manager and CEO  
Florida Municipal Power Agency

# **FLORIDA MUNICIPAL POWER AGENCY**

## **Request for Proposals for Custody Services**

### **1. FMPA Description**

Formed by Florida's municipal electric utilities in February 1978, the Florida Municipal Power Agency (FMPA or the Agency) is a non-profit, governmental, wholesale electric utilities company created to serve the needs of municipal electric utilities in Florida. All 33 municipal systems in the State are FMPA members who participate at varying levels in Agency activities.

### **2. Introduction - General Description of Services Sought**

Florida Municipal Power Agency (FMPA/Owner) is seeking proposals from qualified financial institutions to provide **custody and safekeeping services** for the Agency's investment portfolio, including secure holding of assets, delivery-versus-payment trade settlement, income and corporate actions processing, cash management, and reporting and online custody platform capabilities.

Based on the relevant previous experience, your firm has been selected to receive this RFP and is invited to submit a proposal to supply the work described herein.

### **3. Overview**

Upon selection of the awarded bidder(s), FMPA will enter into an Agreement specifying terms and conditions.

The submission of a proposal implies a general acceptance on the part of the bidder of the terms of this RFP.

### **4. Indemnity**

After notification of award, the successful bidder(s) shall indemnify and save harmless FMPA from and against all claims, suits, actions, damages, or causes of action arising during the terms of the resulting agreement for any personal injury, loss of life, or damage to property sustained by reason of a result of the performance of the services or delivery of goods for which the resulting agreement was entered into, or its agents, employees, invitees, and all other persons, and for and against any orders, judgments, or decrees, which may be entered thereto, and from and against all costs, attorney's fees, expenses and liabilities incurred in or by reason the defense of any such claim, suit or action, and the investigation therefore.

Nothing in the award, resulting agreement, contract or Purchase Order shall be deemed to affect the rights, privileges and immunities of FMPA as set forth in Florida Statute 768.28.

The successful bidder(s) covenants and agrees to indemnify and save harmless FMPA and to defend from all cost, expenses, damages, attorney's fees, injury or loss to which FMPA may be subjected by any person, firm, corporation, or organization by reason of any wrongdoing, misconduct, want, or need of care or skill, negligence or default or breach of contract, guaranty, or warranty, by the successful bidder(s), his employees, his agents or assigns.

**5. Notice to Proposers**

Sealed proposal packages will be received until **10:00 A.M. ON FEBRUARY 12, 2026** ("Proposal Due Date") at the offices of Florida Municipal Power Agency. Each proposer is required to submit a Proposer Information Form (included in this RFP package), other forms included in this package as appropriate, and all other information necessary to allow a complete evaluation of the proposal. Registered proposers will be notified through the issue of RFP addenda of any change in the Proposal Due Date or other necessary revision to information contained in this RFP. FMPA reserves the right to reject all proposals received after the Proposal Due Date.

One (1) original hard copy (including original signatures) and one (1) electronic version (*flash drives and CDs are accepted; please do not email your submittal*) of the proposal response package should be sealed and delivered to the following address:

Ms. Sharon Samuels  
Florida Municipal Power Agency  
8553 Commodity Circle  
Orlando, Florida 32819

Clearly legible on the outside of the sealed envelope shall be "**Custody Services**, FMPA RFP 2026-200".

**6. Duration of Offer**

Proposals submitted in response to this RFP are irrevocable 120 days, unless withdrawn or modified as provided in Section 13 below. This period may be extended at FMPA's request only by written agreement of the proposer. The content of this RFP and the proposal of the successful proposer will be included by reference in any resulting contract.

**7. Right of Rejection**

This RFP is not an offer establishing any contractual rights. This solicitation is solely an invitation to submit proposals.

FMPA reserves the right to:

- Reject any and all proposals received in response to this RFP;
- Waive any requirement in this RFP;
- Waive any irregularities, regardless of the severity
- Not disclose the reason for rejecting a proposal;
- Not select the proposal with the lowest price; and
- Seek and reflect clarifications to proposals.
- Negotiate with the selected bidder in the event that the price exceeds available funds.

- If performance issues with Awarded Bidder; FMFA moves to next best evaluated bidder to complete work.
- Award to more than one bidder.
- Modify the schedule to allow for evaluation of proposals.
- Select the proposal that is in the best interest of FMFA

## 8. **Proposal Contents**

The submission of a proposal implies a general acceptance on the part of the bidder of the proposal requirements.

The proposal should include a description of the firm's capabilities and experience with providing the requested services, including a description of any special qualifications which are indicative of working familiarity with similar projects.

The Proposal Requirements that must be included is referenced in Appendix A – Scope of Services.

## 9. **RFP Schedule**

FMFA's timetable for this RFP process is shown below. Note that the dates shown are only estimates and may be modified at any time by FMFA.

Public Notice/Distribution of RFP	January 12, 2026
Intent to Bid form and Questions Deadline	January 31, 2026
Sealed Proposals Due Date	February 12, 2026
Recommendation of Award <i>(Estimated date)</i> <i>(Pending Board and Committee approval)</i>	March 19, 2026
Review for Award Approval	April 16, 2026

## 10. **Evaluation**

The proposals will be evaluated based on information provided by each proposer by the Proposal Due Date. No additional data will be considered after the Proposal Due Date, except for clarifications requested by FMFA. FMFA will evaluate the proposals in terms of cost and other quantitative and non-quantitative factors.

Selection and rejection of proposals and notification of proposers at all stages will remain entirely with FMFA's discretion. FMFA intends to notify proposers not selected under this solicitation within a reasonable amount of time.

Specific evaluation criteria are provided in Appendix A. The evaluation criteria will include a variety of considerations, which may include:

- a. Pricing
- b. Platform Capabilities & Technology

- c. Service Model, Assigned Personnel, and Experience with similar clients
- d. Implementation and Transition Approach
- e. Firm Stability and Value-Added Services

Proposals must include sufficient information supporting pricing to permit FMPA to evaluate all proposals, which may include different pricing elements, different products, and different methods and assumptions, on an equal basis. If sufficient information supporting pricing is not provided, FMPA may have to make pricing assumptions in evaluating proposals to achieve, in FMPA's judgment, an equal evaluation of all proposals. Those pricing assumptions made by FMPA are at FMPA's discretion and based upon FMPA's subjective evaluations of the proposals received, and may or may not be shared with proposers.

Any proposer that proposes an alternative to any FMPA specified technical or business terms, or specified-products, must clearly identify such alternatives and provide supporting information for why the proposer believes its alternative(s) are superior to FMPA's specifications. FMPA is not obliged to accept any proposer's alternatives.

## **11. Interpretations and Addenda**

All questions regarding interpretation of this RFP, technical or otherwise, must be submitted in writing to the following:

By E Mail: *sharon.samuels@fmpa.com*

By Fax: Ms. Sharon Samuels  
(407) 355 - 5796

By Mail or Courier: Ms. Sharon Samuels  
Florida Municipal Power Agency  
8553 Commodity Circle  
Orlando, Florida 32819

Only written responses provided by FMPA to proposers' questions will be considered official. A verbal response by FMPA will not be considered an official response. Written responses to questions and requests for interpretations will be provided to all potential proposers. Copies of all addenda issued in connection with this RFP may be sent to all potential proposers.

## **12. Questions and Answers**

Questions will be accepted through the deadline noted in the schedule. Questions will be taken from potential bidders who notify us that they will be a bidder. We reserve the right not to answer other questions.

Submit questions via email to [sharon.samuels@fmpa.com](mailto:sharon.samuels@fmpa.com). All questions will be answered and all answers will be distributed to all bidders.

Upon receipt of this Request for Proposals ("RFP"), potential Bidders shall immediately cease direct contact with individual FMPA, FMPA Members, or Generating Facility employees regarding the subject matter of this RFP.

Notwithstanding the previous sentence, If FMPA has questions about a particular proposal that, in the judgment of FMPA, would be appropriate to ask a proposer to clarify, explain, or otherwise provide supporting information for its proposal, FMPA reserves the right to pose such questions to proposers. In the event FMPA does this, it will provide a notice to all proposers of the proposers that received questions from FMPA, and the general nature of the questions, but FMPA will not provide information that it believes will give an proposer any competitive advantage over another. FMPA will evaluate answers received from proposers, but will not accept modifications to proposals after the Proposal Due Date.

**13. Errors, Modifications or Withdrawal of Proposal**

Each proposer should carefully review the information provided in the RFP prior to submitting a response. The RFP contains instructions which must be followed by all proposers. Modifications to proposals already received by FMPA will only be accepted prior to the Proposal Due Date. Proposals may be withdrawn by giving written notice to FMPA prior to the Proposal Due Date.

**14. Proprietary Confidential Business Information**

All proposals shall become property of FMPA. FMPA will not disclose to third parties any information that is clearly labeled "Proprietary Confidential Business Information" in a proposal unless, in the opinion of counsel for FMPA, such disclosures are required by law or by order of the court or government agency having appropriate jurisdiction. Each page of Proprietary Confidential Business Information must be clearly labeled "PROPRIETARY CONFIDENTIAL BUSINESS INFORMATION" at the top of the page. FMPA reserves the right to disclose information contained in proposals to its consultant(s) for the sole purpose of assisting in the proposal evaluation process. FMPA will require the consultant(s) to maintain the confidentiality of the document.

**15. Public Entity Crimes Statement**

Pursuant to Section 287.133(2)(a), FLORIDA STATUTES, all proposers should be aware of the following:

"A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list."

**16. Collusion**

By offering a submission pursuant to this RFP, the proposer certifies the proposer has not divulged, discussed, or compared his proposal with other proposers and has not colluded with any other proposer or parties to this proposal whatsoever. Also, the proposer certifies, and in the case of a joint proposal, each party thereto certifies, as to his own organization, that in connection with this proposal:

1. Any prices and/or cost data submitted have been arrived at independently, without



consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices and or cost data, with any other proposer or with any competitor

2. Any prices and/or cost data quoted for this proposal have not knowingly been disclosed by the proposer and will not knowingly be disclosed by the proposer prior to the scheduled opening directly or indirectly to any other proposer or to any competitor
3. No attempt has been made or will be made by the proposer to induce any other person or firm to submit or not to submit a proposal for the purpose of restricting competition
4. The only person or persons interested in this proposal, principal or principals is/are named therein and that no person other than therein mentioned has any interest in this proposal or in the contract to be entered into and
5. No person or agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee excepting bona fide employees or established commercial agencies maintained by the Proposer for the purpose of doing business.

**17. Drug Free Workplace**

A Drug-Free Workplace Statement must be completed, signed, and returned prior to award of proposal. This form will be used whenever two or more proposals that are identical with respect to price, quality, delivery, and service are received; a proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process.

**18. Definitions**

The words and terms defined in this document shall have the following meanings as used throughout.

ACCEPTANCE – Written acknowledgement by the FMPA and authorized representative that the Work has been completed in a manner consistent with the terms, conditions and specifications of a Contract or Purchase Order.

CONTRACTOR – The business entity (and its affiliates and authorized assigns), which has been awarded by FMPA or executed a contract with FMPA shall include any and all subcontractors, affiliates and authorized assigns that provide or perform any or all of the Work. This entity may also be referred to as the Contractor, firm, proposer, bidder, vendor, financial institution, successful bidder, or successful proposer.

PARTICIPANT CONTRACT – The aggregation of all documents that constitute the binding agreement between the Financial Institution and FMPA. The Participant Contract may include but shall not be limited to The Award or Credit Agreements.

**19. Entire Contract**

These General Terms and Conditions, the Agreement between FMPA and the selected Financial Institution(s) for which they are being provided (including attachments thereto) constitute the entire agreement between FMPA and the Financial Institution.

**20. Bid Expenses**

All expenses for making bids to FMPA are to be borne by the bidder.

**21. Use of Ideas**

All materials submitted in response to the RFP become the property of FMPA and will be returned only at the option of FMPA. Except as otherwise prohibited by law, FMPA has the right to use any and all ideas presented in response to this RFP. Selection or rejection of a proposal does not affect this right.

**22. Public Records**

Supplier acknowledges that FMPA is subject to Florida's Government in the Sunshine Law, including, without limitation, Chapter 119, Florida Statutes. As such, any documents submitted in response to this RFP may be public records subject to public disclosure. Please refer to Section 14, above, for confidential proprietary business information or trade secrets contained in such records.

# **APPENDIX A**

## **SCOPE FOR CUSTODY SERVICES**

# **Custody Services RFP**

## ***Florida Municipal Power Agency (FMPA)***

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### ***1. Introduction & Background***

Florida Municipal Power Agency (FMPA) is seeking proposals from qualified financial institutions to provide **custody and safekeeping services** for the Agency's investment portfolio. This RFP is intended to validate market competitiveness, confirm best overall value, and ensure ongoing compliance with procurement requirements ahead of the 2026 contract renewal.

FMPA is a wholesale power agency representing 33 municipal electric utilities across Florida. The Agency maintains approximately **\$200–\$250 million** in total average market value across **27 custody accounts**, grouped into seven account structures. Investments include U.S. Treasuries, U.S. Agencies, CDs, Municipal Bonds, Corporate Notes, Commercial Paper, and money market funds.

FMPA currently self-manages its investment portfolio and requires a custodian that can support **frequent trading activity**, reliable DVP settlement, real-time reporting, and integration with its internal treasury processes.

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### ***2. Provider Qualifications***

Respondents must meet the following minimum qualifications. Please address each of the following qualifications. Responses should be provided in a Yes/No or brief narrative format as indicated.

- At least **5 years** providing institutional custody services.
    - Confirm whether your firm has at least five (5) years of experience providing institutional custody services. *(Yes/No; if Yes, briefly describe.)*
  - Experience with governmental, public power, or public-sector clients.
    - Describe your firm's experience providing custody services to governmental, public power, or other public-sector clients. *(Brief response.)*
    - Ability to support DVP settlement for all transactions.
  - Availability of an annual SOC-1 or SOC-2 audit report.
    - Confirm the availability of an annual SOC-1 or SOC-2 audit report and indicate the typical timing of availability. *(Yes/No; include timing.)*
    - As we narrow down list, you may be asked to provide latest SOC report as well.
  - Dedicated relationship manager and support team; include brief bios for assigned personnel.
    - Confirm that a dedicated relationship manager and support team will be assigned to FMPA. *(Yes/No)*
-

### ***3. Proposal Requirements & Response Instructions***

Proposals should be concise, well organized, and limited to **20 pages maximum** (excluding attachments).

Respondents must address *each* item below in the order presented.

This section combines all scope, functional requirements, and submission items into one unified response package.

#### **3.1. Executive Summary (max 2 pages)**

Provide the following:

- Overview of your firm
- Key strengths relevant to FMFA
- Summary of your custody service model and value proposition

#### **3.2 Custody Services Capabilities**

Respondents must address the following functional areas:

##### ***3.2.1 Account Structure & Setup***

- Ability to establish account groups with 3–6 subaccounts each.
- Experience supporting similar asset mixes and operational designs.
- Timeline and requirements for new account establishment and updates.

##### ***3.2.2 Wire Transfer Processing***

- Incoming and outgoing wire processes.
- Provide detail on wire cut-off times, templates, and dual-control options.
- Outline procedures for authentication and security measures.

##### ***3.2.3 Trade Processing & Settlement***

- DVP settlement capabilities.
- Methods for providing trade instructions (online, email, phone confirmation, other).
- Required data fields for trade settlement.
- Trade cut-off times and same-day processing expectations.

##### ***3.2.4 Money Market Funds***

Provide:

- List of all money market funds available on your platform, as well as their current 7-day yields and 12-month trailing yield history (attachment allowed).
- Availability of government/treasury institutional funds.

### *3.2.5 Transaction Information & Real-Time Data*

- Real-time vs. near-real-time data availability.
- Frequency of updates and transactions posting to the online portal.
- Ability to view pending transactions, cash positions, income events, trades, and adjustments online.

### *3.2.6 Bank Statements & Month-End Reporting*

- Monthly statements must be available online within **two business days** after month-end. If statements are not available within this timeframe, describe alternative methods (i.e. reports) that can be gathered to account for transactional data and market values.

### *3.2.7 Online Custody Portal*

Provide a clear description of:

- Reporting features, customization options, and file formats (PDF, CSV, Excel, BAI, etc.).
- Access controls (roles, entitlements, workflow approvals).
- Online initiation of internal account transfers and outgoing wires/ACH.
- Security protocols, including MFA requirements, IP restrictions, and fraud controls.
- Daily reporting features (balance summaries, transaction activity, file download options).

### *3.2.8 Safekeeping Services*

Respondents must describe:

- Safekeeping processes for all accepted asset types.
- Corporate actions and income processing.
- Income distribution posting timelines.
- Breakdown of fees (clearing, safekeeping, income processing, transaction fees).

### *3.2.9 Additional Services*

Include descriptions of any additional services or tools your firm provides that would benefit a public-sector investment program (e.g., performance analytics, risk metrics, APIs, automated settlement, enhanced reporting modules).

## **3.3 Technology, System Architecture & Security**

Provide a focused description of:

- Platform architecture and uptime statistics
- Cybersecurity framework
- Third-party integrations or API capabilities
- Data retention, backup processes, and recovery of services
- Deployment model
- Monitoring, Logging and Audit Trails

- Identity and Access Controls

(If covered elsewhere in Section 3.2.7, you may cross-reference.)

### 3.4 Fee Proposal

Respondents must complete the **Fee Listing Template** attached to this RFP.

- All-in annual custody charges
- Safekeeping fees
- Trade settlement fees
- Corporate action fees
- Wire/ACH fees
- Any additional/optional services
- Volume-based or bundled pricing options
- Any transition incentives or promotional pricing

### 3.5 Implementation & Transition Plan

Outline expected timeline, resource allocation, data migration steps, operational cutover plan, and training for FMPA staff.

### 3.6 References

Provide 2–3 references from public-sector or utility clients with a similar custody structure and asset profile.

### 3.7 Additional Information (Optional)

Include any value-added services or innovations not addressed in prior sections.

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## 4. Evaluation Criteria

FMPA will use the following weighted criteria to evaluate proposals:

<b><u>Category</u></b>	<b><u>Weight</u></b>
Pricing (all-in fees, fee transparency, stability)	<b>30%</b>
Platform capabilities & technology	<b>35%</b>
Service model, experience, personnel	<b>20%</b>
Implementation plan	<b>5%</b>
Firm stability & Value Added Services	<b>10%</b>

FMPA may request virtual or onsite demonstrations from finalists.

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## 5. Attachments

1. **Fee Listing Template**
2. **Historical Money Market Yield Template**

## **APPENDIX B**

### **BID FORMS**



**PROPOSAL TO PROVIDE CUSTODY SERVICES  
FOR THE FLORIDA MUNICIPAL POWER AGENCY**

I have carefully examined the RFP, Terms and Conditions, and any other documents accompanying or made a part of this RFP. With full knowledge and understanding of the aforesaid, I agree to abide by all conditions of this bid.

I hereby propose to furnish the services specified in the RFP at the rates quoted in my proposal as indicated in the appropriate spaces on this and the attached sheets.

I certify that I am duly authorized to submit this proposal; on behalf of the vendor and that the vendor is ready, willing and able to perform if awarded the bid.

Prices quoted shall remain as quoted or agreed for duration of project.

**ADDENDA.** The undersigned bidder acknowledges receipt of the following addenda, which have been considered in preparing this proposal (if applicable).

Number _____	Dated _____
Number _____	Dated _____

Respectfully submitted:

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

(Authorized Representative)

\_\_\_\_\_  
(Type or Print Name of Signer)

Address: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Toll Free Number: \_\_\_\_\_

Date: \_\_\_\_\_

**FMPA RFP 2026-200  
Intent-to-Bid Form**

**Form Due Date: January 31, 2026**

If you intend to submit a response to this Request for Proposal, we ask that you complete this form as soon as possible and e-mail it to [sharon.samuels@fmpa.com](mailto:sharon.samuels@fmpa.com). You may also mail a copy of this form to the following address:

Sharon Samuels  
Florida Municipal Power Agency  
8553 Commodity Circle  
Orlando, Florida 32819

**If you identify yourself as a potential respondent, FMPA will be able to notify you of any RFP changes or revisions and forward to you any addenda to the RFP.**

**Please note:**

Filing an Intent-to-Bid form is voluntary: It is NOT required by FMPA in order for you to submit a response.

Filing an Intent-to-Bid form does not commit you to responding.

Filing an Intent-to-Bid form is **required** if you submit specific questions concerning this RFP.

**----- Intent-to-Bid -----**

RFP 2026-200: Custody Services

Name of Company:

Address:

Name of Contact Person:

E-Mail Address:

Phone:

## **AFFIDAVIT OF COMPLIANCE**

FMPA RFP 2026-200

\_\_\_\_\_ We DO NOT take exception to any items included in the RFP.

\_\_\_\_\_ We TAKE exception as follows:

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Company Name:

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By:

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(Authorized Person's Signature)

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(Print or type name and title of signer)

Company Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Toll Free Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Date: \_\_\_\_\_

## HUMAN TRAFFICKING AFFIDAVIT

Pursuant to Section 787.06 Subsection (13), FLORIDA STATUTES, all bidders should be aware:

“When a contract is executed, renewed, or extended between a nongovernmental entity and a governmental entity, the nongovernmental entity must provide the governmental entity with an affidavit signed by an officer or a representative of the nongovernmental entity under penalty of perjury attesting that the nongovernmental entity does not use coercion for labor or services as defined in this section.

\_\_\_\_\_ (Company) does not use  
coercion for labor or services, as those terms are defined in Florida Statute 787.06.

Company Name:

\_\_\_\_\_

By:

\_\_\_\_\_

(Authorized Person's Signature)

\_\_\_\_\_

(Print or type name and title of signer)

Company Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Date: \_\_\_\_\_

# DRUG-FREE WORKPLACE COMPLIANCE FORM

Preference shall be given to businesses with drug-free workplace programs. Pursuant to Section 287.087, Florida Statutes, whenever two or more proposals which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process.

The undersigned proposer in conformity with Florida Statute 287.087 hereby certifies that \_\_\_\_\_ does:

(Name of business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under proposal a copy of the statement specified in Subsection 1.
4. In the statement specified in Subsection 1, notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that the undersigned complies fully with the above requirements.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name of Proposer

\_\_\_\_\_  
Date

## STATEMENT OF NO PROPOSAL

Sharon Samuels  
Florida Municipal Power Agency  
8553 Commodity Circle  
Orlando, FL 32819

We, the undersigned, have declined to submit a proposal on your Request for Proposals Number 2026-200, Florida Municipal Power Agency, Custody Services - for the following reasons:

- ☐ We do not offer this service/product.
- ☐ Our schedule would not permit us to perform.
- ☐ Unable to meet specifications.
- ☐ Unable to meet bond requirements.
- ☐ Other

We understand that if the Statement of No Proposal letter is not executed and returned, our name may be deleted from the list of qualified proposers of the Florida Municipal Power Agency.

Company Name: \_\_\_\_\_

By: \_\_\_\_\_  
(Authorized Person's Signature)

\_\_\_\_\_  
(Print or type name and title of signer)

Company Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Toll Free Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Date: \_\_\_\_\_



**Thanks for your interest in servicing FMPSA.**